

**MEMBERS PRESENT**

Daren Kurle (Belfield), Shae Peplinski (Billings County), April Dutchuk (Killdeer), Kim Schwartz (Dickinson), Connie Gaebe (Marmarth), Andrea Bowman (Bowman County), Kelly Peters (Richardton/Taylor), Anita Gегelman (Twin Buttes), Julie Miller (Mott/Regent)

**OTHERS PRESENT**

Riley Mattson (RESP), Yvonn Weigel Frank (RESP), Tracy Hsu (RESP), Ronda Schauer (RACTC), Marcus Lewton (Superintendent, DHS), Jessica Geis (Superintendent, Beach), Troy Walters (Superintendent, Twin Buttes), Kelly Pierce (Superintendent, Scranton), Libby Almy (Superintendent, Lone Tree/Golva), Zachary Slayton (Superintendent, Mott/Regent), Benjamin Schafer, (Executive Director, WERC, Williston)

**WELCOME**

Daren Kurle welcomed the group. Meeting was called to order at 2:02pm.

**SELECTION OF GOVERNING BOARD MEMBERS FOR 2022-2023**

The following have agreed to serve:

**Section 2:** School Board Designee – Julie Miller from Mott/Regent and Administrator Designee – Kelly Peters from Richardton/Taylor.

**Section 4:** School Board Designee – Anita Gегelman from Twin Buttes and Administrator Designee – Connie Gaebe from Marmarth.

**At-Large Representative:** Shae Peplinski, Administrator from Billings County.

Motion to approve by Connie Gaebe and 2<sup>nd</sup> by Andrea Bowman. All in favor; motion carried.

**ELECTION OF GOVERNING CHAIR AND VICE-CHAIR FOR 2022-23**

Riley Mattson asked for nominees for RESP Governing Board Chair. Kim Schwartz nominated Daren Kurle for Governing Board Chair. Hearing no other nominees, Mr. Mattson asked for a motion. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Kelly Peters.

Daren Kurle resumed his Chair responsibilities and asked for nominations for Vice-Chair. Shae Peplinski nominated Troy Walters. Hearing no other nominees, Mr. Kurle asked for a motion. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Connie Gaebe.

**APPROVAL OF AGENDA**

Riley Mattson asked to include discussion of professional development for ND Studies. Motion to approve by Anita Gегelman and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from June 28, 2022, were reviewed and approved as presented. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Connie Gaebe. All in favor; motion carried.

**APPROVAL OF FINANCIAL REPORTS FOR JULY 2022 AND AUGUST 2022**

- Financial Reports for July 2022 were reviewed and approved as presented. July 2022 ending balance was \$216,923.19, revenue of \$5,038.04 and expenditures of \$26,696.32.  
Motion to approve by Connie Gaebe and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.
- Financial Reports for August 2022 were reviewed and approved as presented. August 2022 ending balance was \$276,586.23, revenue of \$82,969.71 and expenditures of \$30,863.20.  
Motion to approve by Kelly Peters and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

## DESIGNATE COORDINATOR OF ALL STATE & FEDERAL PROGRAMS FOR 2022-2023

Designate RESP Director, Riley Mattson as Coordinator for all State and Federal Programs for 2022-2023. Motion to approve Riley Mattson as Coordinator by Andrea Bowman and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.

## DESIGNATE RESP/RACTC BUSINESS MANAGER FOR 2022-2023

Designate Yvonn Weigel Frank as RESP/RACTC Business Manager for 2022-2023. Motion to approve Yvonn Weigel Frank as RESP/RACTC Business Manager by Anita Gегelman and 2<sup>nd</sup> by Connie Gaebe. All in favor; motion carried.

## DESIGNATE AUTHORIZED AGENTS FOR NDPERS FOR 2022-2023

Designate RESP Director Riley Mattson and Business Manager Yvonn Weigel Frank as authorized agents for NDPERS for 2022-2023. Motion to approve Riley Mattson and Yvonn Weigel Frank as authorized NDPERS agents by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

## DESIGNATE AUTHORIZED SIGNATURE AGENTS FOR BRAVERA BANK FOR 2022-2023

Designate Business Manager Yvonn Weigel Frank and Governing Board Chairman Daren Kurle as authorized signature agents for Bravera Bank for check writing and other transactions for 2022-2023. Motion to approve Yvonn Weigel Frank and Daren Kurle as authorized signature agents by April Dutchuk and 2<sup>nd</sup> by Anita Gегelman. All in favor; motion carried.

## RESP REPORTS

### Professional Development (See Attachments)

#### Yvonn Weigel Frank

- Yvonn shared the Planetarium Dome was ready and available for check out.
- Yvonn is continuing Business Management for RESP and gearing up for the RACTC and RESP audits.

#### Sarah McFadden

- Pathways to Reading was held over the summer with good turnout.
- Science of Reading and Step Up to Writing were also held and will continue as schools request.

### EL REPORTS

#### Trace Hsu

- Tracy introduced herself as the newest member of RESP as EL Specialist.
- Tracy shared that she is working with students, getting letters out to parents, working on ILPs and dates.

### RESP Director Notes

#### Riley Mattson (See Attachments)

- Riley Mattson reported under new business.

## COMMUNITY REPORTS

### RACTC Director (Guest)

- Ronda Schauer greeted the board and stated she is excited to be working in capacity as the RACTC Director and looks forward to the year ahead.

## UNFINISHED BUSINESS

- None

## NEW BUSINESS

- Riley Mattson discussed scheduled dates for the Governing Board Meeting for 2022-2023. The consensus was to keep the time at 3pm.
- Approve 2022-2023 Budget. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.
- Approve amendment to RESP REA Agreement (Halliday District dissolution). Motion to approve by Kelly Peters and 2<sup>nd</sup> by Anita Gegelman. All in favor; motion carried.
- Approve amendment to RESP Bylaws (Halliday District dissolution). Motion to approve by Kelly Peters and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.
- Professional Development was requested for North Dakota Studies. The group shared that the North Dakota Historical Center may have resources and it was shared that SB2304 specifically addressed Native American Culture.

## OTHER

- Riley Mattson welcomed the following new administrators: Kelly Pierce, Superintendent, Scranton; Jessica Geis, Superintendent, Beach; Libby Almy, Superintendent/Principal, Golva; Zachary Slayton, Superintendent, Mott/Regent; Brent Bautz, Superintendent, New England; and Marcus Lewton, Superintendent, Dickinson Public Schools.
- Riley Mattson welcomed Theresa Hsu, RESP EL Coordinator/Specialist.
- Riley stated he has upcoming Superintendent visits. Riley is focusing on getting acquainted with the new Superintendents and will share RESP's history and services, among other things, with them.
- Guest Benjamin Schafer, Executive Director of WERC (Western Edge Regional Cooperative) formerly GNWEC, Williston, discussed the possibility of RESP and WERC consolidating programs and services in the future. Among the benefits are the ability to provide more development opportunities for teachers thus benefitting all students in the long run throughout the western-edge region.

## ANNOUNCEMENTS

- September 16, 2022 – Defensive Driver Training – Beach – 1:30-5:30 PM
- September 21, 2022 – Bus Driver Training – Killdeer – 5:00-8:00 PM
- September 28, 2022 – Defensive Driver Training – Dickinson – 5:00-9:00 PM
- October 5, 2022 - Bus Driver Training – Dickinson – 6:00-9:00 PM
- November 2, 2022 – Administrative Board Meeting – 1:30 PM
- November 2, 2022 – Next Governing Board Meeting –3:00 PM

## ADJOURNMENT

Daren Kurle adjourned the meeting at 3:07PM

***Next meeting: Administrative Board Meeting – November 2, 2022 – 1:30PM (In-person and virtual)  
Governing Board – November 2, 2022 @ 3pm (In-person and virtual)***