

**MEMBERS PRESENT**

Daren Kurle (Belfield), April Dutchuk (Killdeer), Connie Gaebe (Marmarth), Troy Walters (Twin Buttes)

**OTHERS PRESENT**

Riley Mattson (RESP), Yvonn Weigel Frank (RESP), Tracy Hsu (RESP), Sarah Kuylen, Libby Almy (LoneTree/Golva), Marcus Lewton (Dickinson), Ronda Schauer (RACTC), Shae Peplinski (Billings County)

**WELCOME**

Daren Kurle welcomed the group. Meeting was called to order at 3:01pm.

**APPROVAL OF AGENDA**

Motion to approve agenda by April Dutchuk and 2<sup>nd</sup> by Troy Walters. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from January 4, 2023, were reviewed and approved. Motion to approve by Troy Walters and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

**APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2023 AND FEBRUARY 2023**

- Financial Reports for January 2023 were reviewed and approved as presented. January 2023 ending balance was \$278,997.90, revenue of \$23,516.53 and expenditures of \$34,716.03. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Daren Kurle. All in favor; motion carried.
- Financial Reports for February 2023 were reviewed and approved as presented. February 2023 ending balance was \$281,019.03, revenue of \$31,535.66 and expenditures of \$28,951.08. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Troy Walters. All in favor; motion carried.

**RESP REPORTS**

**Professional Development (See Attachments)**

**Yvonn Weigel Frank**

- Yvonn reported the audits are complete, and RESP and RACTC will each need journal entries of items years' past (checks uncashed, etc.). Yvonn is setting up an appointment with the accountant to ensure completion.
- Yvonn is beginning work on Cobra initialization through WEX/LEAP as plan administrator.

**Sarah McFadden (Riley Mattson reported)**

- MTSS, CSI/TSI, and PTR are continuing in various capacities, whether Sarah is conducting training at schools or receiving training to improve knowledge.
- Sarah is working closely with Alexander Public School and their reading program.
- Sarah is preparing dates for PTR trainings in the summer and those will be shared when finalized.

**EL REPORTS**

**Trace Hsu**

- Tracy reported access testing was finally completed – she tested 27 students. Results are shared directly with the respective schools in May. During testing 2 new students were assessed and one of the two is EL.
- Tracy shared that by the 2023-24 school year, WIDA language standards need to be included in curriculum; she will assist schools with objectives, etc., in that capacity and continue to share information as she receives it.

- Tracy shared that her pet dog has undergone training which enables the pet to go to schools to help children in the classroom. She reported the pet has a calming effect on classrooms and children. Any school interested in her bringing her dog should contact her.

### **RESP Director Notes**

#### **Riley Mattson**

- Riley Mattson reported under other business.

### **UNFINISHED BUSINESS**

- None

### **NEW BUSINESS**

- Riley requested approval of the Audit for 2021-2022. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Connie Gaebe. All in favor; motion carried.
- Riley requested approval of Offer of Employment for Judy Bender for July 1, 2023 to be the PD Specialist/Coordinator or RESP to carry out duties such as Paraprofessional Training and setting up Fall Conference. Additionally, Riley requested to pay her the day rate for an estimated 3-4 days before July 1, 2023 to enable her to research for the Paraprofessional Training. Motion to approve by Connie Gaebe and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

### **OTHER**

- Riley Mattson reported contact with Nick Archuleta of ND United in support of the Fall Conference which will feature topics to support mental wellness of educators. Riley reported that Bowman would host the 2023 Fall Conference on August 16, 2023, and that Bowman, Beach, Billings County, Hettinger, Scranton and Belfield committed their educators to attend.
- Riley reported several school districts wanted Paraprofessional Training.
- Riley reported August 8 & 9, 2023 are projected dates for the ND Studies training to be held in Medora. The ND Historical Society and RESP set a goal to reach 20-25 educators at the training.
- Riley presented the preliminary budget for 2023-2024.
- Riley shared future dates for the 2023 Bus Driver Training: August 8 – Bowman (9AM-noon); August 9 – Washburn (6-9PM); August 10 – Dickinson (6-9PM); and October 4 – Dickinson (6-9PM).
- Defensive driving courses may be scheduled for Dickinson and Richardton/Taylor.
- AVEL ND eCare School Healthy Program is being utilized by schools in South Heart, Billings County and Killdeer.

### **ANNOUNCEMENTS**

- May 2, 2023 – Next Governing Board Meeting – 3:00PM
- June 27, 2023 – Final Governing Board Meeting for 2022-23 – time to be determined.

### **ADJOURNMENT**

Daren Kurle adjourned the meeting at 3:45PM

***Upcoming Governing Board Meeting – May 2, 2023 @ 3pm (In-person and virtual)***