

MEMBERS PRESENT

Daren Kurle (Belfield), April Dutchuk (Killdeer), Connie Gaebe (Marmarth), Andrea Bowman (Bowman County), Kelly Peters (Richardton/Taylor), Wayne Heckaman (Bowman), Kim Schwartz (Dickinson), Melanie Kathrein (Dickinson), Anita Geggelman (Twin Buttes)

OTHERS PRESENT

Riley Mattson (RESP), Yvonn Weigel Frank (RESP), Tracy Hsu (RESP), Kelly Pierce (Scranton), Jessica Geis (Beach), Sarah Kuylen, Liz Tofteland (Guest Presenter E-Care)

WELCOME

Daren Kurle welcomed the group. Meeting was called to order at 3:01pm.

APPROVAL OF AGENDA

Riley Mattson requested that the E-Care presenter, Ms. Liz Tofteland, be allowed to present immediately following the financial reports. Motion to approve agenda as amended by April Dutchuk and 2nd by Kelly Peters. All in favor; motion carried.

APPROVAL OF MINUTES

The meeting minutes from November 2, 2022, were reviewed and approved. Motion to approve by Andrea Bowman and 2nd by April Dutchuk. All in favor; motion carried.

APPROVAL OF FINANCIAL REPORTS FOR NOVEMBER 2022 AND DECEMBER 2022

- Financial Reports for November 2022 were reviewed and approved as presented. November 2022 ending balance was \$295,759.24, revenue of \$20,599.54 and expenditures of \$25,807.06. Motion to approve by April Dutchuk and 2nd by Connie Gaebe. All in favor; motion carried.
- Financial Reports for December 2022 were reviewed and approved as presented. December 2022 ending balance was \$289,604.44, revenue of \$20,908.98 and expenditures of \$28,784.49. Motion to approve by Connie Gaebe and 2nd by April Dutchuk. All in favor; motion carried.

SPECIAL PRESENTATION

Ms. Liz Tofteland, RN and ND eCare School Health Program Manager, from Central Region Education Association (CREA) presented on the ND eCare program. This program fills gaps in schools with and without nurses on staff. The ND eCare Program assists staff with assessment of illness and further making a plan for the student who is ill. The ND eCare Program also assists with behavioral health.

RESP REPORTS

Professional Development (See Attachments)

Yvonn Weigel Frank

- Yvonn shared that the RESP Audit is nearing completion with paperwork submitted to the Director and Governing Board Director. The RACTC Audit is also nearing completion as the narrative is being written by the HagaKommer representative.
- Yvonn also reported the Planetarium would be going to Watford City Schools at the end of January for two weeks into February. Billings County has also returned a contract to utilize the Planetarium in March for a day.

Sarah McFadden (Riley Mattson reported)

- MTSS, CSI/TSI, and PTR are continuing in various capacities, whether Sarah is conducting training at schools or receiving training to improve knowledge.
- Sarah will begin working closely with Alexander Public School and their reading program.
- Sarah is nearly ready to submit two book studies for interested participants.

EL REPORTS

Trace Hsu

- Tracy reported she has made a schedule for the WIDA access testing for 25 students across 9 school districts for the next two months. This will measure skills in reading, writing, listening and speaking.
- Tracy continues to utilize WIDA to help students and teachers.

RESP Director Notes

Riley Mattson

- Riley Mattson reported under other business.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- None

OTHER

- Riley Mattson shared that 10 educators signed up for the North Dakota Studies Workshop with 9 in attendance. The next workshop will be held January 18, 2023, 8:00am – 4:30pm MST @ Dickinson Middle School.
- Riley discussed the Administrative Inquiry survey pertaining to the 2023 Fall Conference, Paraprofessional Training, and the Principal Meeting. All three topics were well-received in the Inquiry with 15 of the 17 Administrators responding. Most respondents approved of all three programs and agreed to send participants. Riley and staff will formulate a draft plan to roll out all three programs in the following school year by the end of February to share with Administrators.
- Riley requested a motion to approve opening a new staff position. This new person could take the lead on Paraprofessional Training. Additionally, that person would take the role of PD Coordinator for the programs of ND Studies, Principal Meetings, and the Planetarium Dome. Motion to approve by Kelly Peters and 2nd by Kim Schwartz. All in favor; motion carried.

ANNOUNCEMENTS

- March 2, 2023 – Next Governing Board Meeting – 3:00PM
- March 2, 2023 – Administrative Board Meeting – 1:30PM

ADJOURNMENT

Daren Kurle adjourned the meeting at 4:08PM

Upcoming Governing Board Meeting – March 2, 2023 @ 3pm (In-person and virtual)
Administrative Board Meeting – March 2, 2023 @ 1:30pm (In-person and virtual)