

**MEMBERS PRESENT**

Daren Kurle (Belfield), April Dutchuk (Killdeer), Andrea Bowman (Bowman County), Kim Schwartz (Dickinson), Wayne Heckaman (Bowman County), Shae Peplinski (Billings County), Troy Walters (Twin Buttes),

**OTHERS PRESENT**

Riley Mattson (RESP), Yvonn Weigel Frank (RESP), Tracy Hsu (RESP), Jessie Evoniuk (Guest - Billings County), Dave Schneider (Guest - South Heart)

**WELCOME**

Daren Kurle welcomed the group. Meeting was called to order at 3:00 PM.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from September 11, 2023, were reviewed and approved. Motion to approve by Andrea Bowman and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

**APPROVAL OF FINANCIAL REPORTS FOR SEPTEMBER 2023 AND OCTOBER 2023**

- Financial Reports for September 2023 were reviewed and approved as presented. September 2023 ending balance was \$325,019.98, revenue of \$48,711.50, and expenditures of \$33,629.95. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Troy Walters. All in favor; motion carried.
- Financial Reports for October 2023 were reviewed and approved as presented. October 2023 ending balance was \$330,127.49, revenue of \$39,099.78, and expenditures of \$33,642.58. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.

**RESP REPORTS**

**Professional Development (See Attachments)**

**Sarah McFadden**

- Nothing to report.

**Yvonn Weigel Frank**

- Yvonn reported that the HIPAA policy is in place, as well as a COBRA plan through NDPHIT and iSolved.
- Yvonn confirmed that the RESP 2022-2023 audit was in its final stages and Mr. Carlson is producing his report at this time.
- Yvonn stated that work on uploading the RACTC 2022-2023 audit is in progress.

**Professional Development Coordinator/Specialist**

**Judy Bender (Riley Mattson reporting)**

- Riley reported that initial principal meetings were set up to share ideas in an informal manner and principals requested both in-person and virtual options for the meetings.
- Judy is working on the next 3 modules for the paraprofessional training modules and schools have indicated interest in continuing these modules.
- Judy is assisting with the Reading Workshops through the State and is also learning about the Greater

Math Initiative to better assist New England and Golva as their schools move forward in this endeavor.

- Judy is also attending a class that pertains to paraprofessional training.

#### **EL REPORTS**

- Tracy Hsu stated the ILPs were in the completion phase; there are 36 students in 9 school districts.
- Tracy attended the WIDA Conference via ZOOM and is excited to attend the upcoming TESOL Conference in person.
- Tracy reported hosting an EL Professional Learning Community (PLC). The group is excited to share their knowledge at these gatherings.

#### **RESP Director Notes**

##### **Riley Mattson**

- Riley Mattson reported under other business.

#### **UNFINISHED BUSINESS**

- None

#### **NEW BUSINESS**

- None

#### **OTHER**

- Riley Mattson reported that the discussion of possible consolidation beginning 2024-25 with WERC on October 26, 2023, in Bismarck was cancelled due to the weather. The meeting is rescheduled for November 6, 2023, in Williston between Riley Mattson, Darren Kurle, Troy Walters & the WERC Delegation.
- Riley submitted a Bus Driver/DDC Trainings for Fall of 2023 Update as follows: August 8 - Bowman (58 participants); August 9 - Washburn (53 participants); August 10 - Dickinson (39 participants); August 30 - Richardton/Taylor (DDC) (15 participants); September 21 - Killdeer (35 participants); September 27 - Dickinson (DDC) (1 participants); October 4 - Dickinson (30 participants); October 18 - Killdeer (DDC) (12 participants) for a total of 243 Participants.
- Riley will begin Superintendent Virtual Visits throughout the months of November and December to discuss and identify needs going forward and how RESP can assist with those needs. A list of questions has been prepared to ensure that all Superintendents can share their needs in an equitable way.
- Riley discussed briefly a Summer Conference 2024 idea that a few superintendents had shared with him regarding Artificial Intelligence (AI) education. For instance, how aware and knowledgeable are students and staff of AI and would training on that be helpful?
- Riley shared the One-Pagers for Bus Driver Trainings, RESP EL Program, and Paraprofessional Trainings.

#### **ANNOUNCEMENTS**

January 4, 2024 – Next Governing Board Meeting - 3:00 PM

#### **ADJOURNMENT**

Daren Kurle adjourned the meeting at 3:29 PM

***Governing Board Meeting – January 4, 2024 – (virtual or in-person) 3:00 PM***