

**MEMBERS PRESENT**

Daren Kurlle (Belfield), Shae Peplinski (Billings County), April Dutchuk (Killdeer), Kim Schwartz (Dickinson), Andrea Bowman (Bowman County), Wayne Heckaman (Bowman County)

**OTHERS PRESENT**

Riley Mattson (RESP), Jillian Dietchman (RESP), Yvonn Weigel Frank (RESP) and Kelly Peters (Richardton-Taylor)

**WELCOME**

Daren Kurlle welcomed the group. Meeting was called to order at 3:00pm.

**APPROVAL OF AGENDA**

Riley Mattson requested to change the May 4<sup>th</sup>, 2022, meeting to May 3<sup>rd</sup>, 2022. The agenda was reviewed and approved as amended. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Shae Peplinski. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from November 3, 2021, were reviewed and approved. Motion to approve by Andrea Bowman and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

**APPROVAL OF FINANCIAL REPORTS FOR NOVEMBER 2021 AND DECEMBER 2021**

- Financial Reports for November 2021 were reviewed and approved as presented. November ending balance was \$285,749.10, revenue of \$25,787.84 and expenditures of \$25,192.77. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.
- Financial Reports for December 2021 were reviewed and approved as presented. December 2021 ending balance was \$285,550.54, revenue of \$22,382.24 and expenditures of \$22,797.43. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Shae Peplinski. All in favor; motion carried.

**RESP REPORTS**

**Professional Development (See Attachments)**

**Sarah McFadden**

- Riley Mattson shared information on HB 1388 Science of Reading (SOR). Riley explained that NDREA received ESSR dollars that would be available for REAs to implement SOR for schools. ESSR dollars help REAs to provide SOR trainings at a reduced cost to schools. Riley also explained that Pathways to Reading is a process of how to teach reading and that it is a good fit for the Science of Reading.

**Yvonn Weigel Frank**

- Yvonn shared that the audits for both RESP and RACTC have kept her busy in the last three months on top of other duties of business management for both entities.
- Yvonn shared that she is preparing the Planetarium Dome for Watford City Public Schools which entails downloading all space photos/movies/documents that are a monthly update for the Dome.

**EL REPORTS**

**Jillian Dietchman**

- Jillian stated that November and December were filled with virtual ILP meetings and that meeting virtually was a very efficient use of everyone's time.

- Jillian offered a book study on “The 6 Principles for Exemplary Teaching of English Learners” in December and has since completed it. Jillian is considering opening the same book study for the spring.
- Jillian shared that January and February are also very busy with additional testing for EL.
- **RESP Director Notes**

#### Riley Mattson (See Attachments)

- Riley Mattson reported under new business.

### UNFINISHED BUSINESS

- None

### NEW BUSINESS

- Approve 2021-2022 Budget as amended with advisement from our accountant, Hoerner Rodakowski. RESP will report the Title III funds as “Other Income” as Killdeer Public School is maintaining records for the Title III expenditures and passing the monies to RESP. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.
- Riley Mattson requested the board accept the resignation of Tracy Kruger, Mott/Regent Section 2 School Board Designee. Motion to approved by Shae Peplinski and 2<sup>nd</sup> by Andrea Bowman.
- Riley Mattson requested the board accept the appointment of Jeremy Ottmar, Mott/Regent, as Section 2 School Board Designee to the board for the remainder of the 2021-2022 school year. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Kim Schwartz.

### OTHER

- Riley Mattson shared that the Summer Conference Administrative Inquiry survey pointed in the direction of Science of Reading and Content Retention as being most important to Administrators on the survey (see attachment in Teams). A preliminary idea was to utilize McREL for a full day to address Classroom Instruction That Works and the tools that support this evidence-based work. The second day could focus on Science of Reading along with Writing Skills. Another short survey is expected to gain more specifics from Principals and Superintendents, alike. The dates of June 7 and 8, 2022 were unanimous on the survey. The conference will take place at the Dickinson Middle School.
- Riley Mattson shared that the Defensive Driving Course in Killdeer was successful, and he looks forward to conducting more trainings for bus drivers.
- Riley requested a special board meeting be held to approve the 2020-2021 RESP audit as it was very close to being completed. The request is made to honor his presentation to the State Board of Higher Education in February. The RESP Board agreed to hold a special meeting for that purpose.
- Riley reported that all 4 staff were participating in a statewide virtual training throughout the spring to increase skills for adult presentations.

### ANNOUNCEMENTS

- March 2, 2022 – Governing Board Meeting – 3:00 PM
- March 2, 2022 – Administrative Board Meeting – 1:30 PM

### ADJOURNMENT

Daren Kurle adjourned the meeting at 3:47 PM

***Next meeting: Administrative Board Meeting – March 2, 2022 – 1:30 PM (In-person and virtual)  
Governing Board Meeting – March 2, 2022 @ 3 PM (In-person and virtual)***