

**MEMBERS PRESENT**

Kelly Koppinger (New England), Wade Northrop (Belfield), John Barry (Glen Ullin)

**OTHERS PRESENT**

Riley Mattson (RESP), Wendy Moyryla (RESP), Yvonn Weigel-Frank (RESP), Kevin Nelson (RACTC), Deb Theurer (WDPFRC)

**WELCOME**

Wade Northrop welcomed the group and introductions were made. Meeting was called to order at 11:05am.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved. Motion to approve by Kelly Koppinger and 2<sup>nd</sup> by Wade Northrop. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from October 3, 2018 were reviewed and approved as presented. Motion to approve by Kelly Koppinger and 2<sup>nd</sup> by Wade Northrop. All in favor; motion carried.

**RESP REPORTS**

**Professional Development**

**Sarah McFadden (See Attachment)**

- Riley Mattson discussed. See attachment for upcoming workshops and trainings hosted by RESP.
- RESP will provide Kidder County with PTR trainings through the Striving Reader's Grant.

**Yvonn Weigel-Frank (See Attachment)**

- Yvonn Weigel-Frank discussed. Please contact Yvonn with your mental health training needs. The Connect Model is now being utilized for mental health trainings.
- A Basic Planetarium Dome Training will take place on February 21, 2019 from 9AM-2PM, located at the West River Community (small gym by front desk). This training will let teachers practice setting up and taking down the Planetarium Dome, along with learning how to use the programs that are included.
- Preparation for the Business Tours (Grade 12) and Discovery Day (Grade 7-8) is in full swing. Business Tours will take place in Dickinson on March 13, 2019 and Discovery Day will take place at the West River Ice Rink (Dickinson) on May 8, 2019.

**English Learners (EL)**

**Jillian Dietchman (See Attachment)**

- Riley Mattson discussed. Jillian Dietchman has been conducting ACCESS Testing for EL students at various southwest schools. Testing will conclude at the end of February 2019.
- Title III funding is available to RESP schools. Please contact Jillian Dietchman for your EL needs.
- Jillian Dietchman is conducting various Academic Vocabulary trainings for Dickinson Public Schools.

**RESP Director Notes**

**Riley Mattson (See Attachments)**

- Office Closed – February 15, 18, 22 & March 1, 15, 22, 29
- Next Administrative Board Meeting – April 3, 2019 at 11am – Location: TBD
- Next Governing Board Meeting – April 3, 2019 at 3pm – Location: TBD
- RESP PD Services offered is attached.

- RESP has an AdvancED visit scheduled for April 2020.
- The RESP Needs Assessment Survey will be sent to Administrators and teachers in February/March 2019 for the 2019-2020 school year.
- The waiver of 4 early out or late start days is good until the end of the 2018-2019 school year. If schools want to participate in this again, they will need to fill out the proper forms. The waiver of 2 PD days is good until 2022.
- The State Education Organization Alignment packet was discussed.

#### West Dakota Parent & Family Resource Center

##### Deb Theuer (See Attachment)

- The NDSU Extension Center is partnering with Prairie St. Johns to host an IVAN workshop in Dickinson, on February 28, 2019.
- The Kindergarten Newsletter has been sent out to area schools
- Upcoming classes include teaching parents how to teacher their children social skills and teaching adults how to work with children who have challenging pasts.

#### Roughrider Area Career & Technical Center

##### Kevin Nelson (See Attachment)

- RACTC services were discussed (courses and equipment offered to schools, etc.)
- Currently there are 261 students enrolled in RACTC courses.

### UNFINISHED BUSINESS

- None

### NEW BUSINESS

- Low enrollment numbers for Teacher Learning Communities (TLC) was discussed. RESP will hold a TLC with a minimum of 3 registered participants. It was suggested to send out TLC dates before school begins, so schools have a chance to plan and put the TLCs on their calendars. It was also suggested to send out agendas a month before each TLC so participants know what will be discussed at the TLC.
- RACTC is losing their fiscal manager. The possibility of RESP becoming their fiscal manager was discussed.
- RESP's future for the 2019-2020 school year looks positive.

### OTHER

- RESP PD Services offered is attached.
- The RESP Needs Assessment Survey will be sent to Administrators and teachers in February/March 2019 for the 2019-2020 school year. Results will be shared at the April 3, 2019 Board Meeting.
- 7 Mindsets Presentation by Barb Maimone was presented and discussed.

### ANNOUNCEMENTS

- Feb. 15, 18, 22 & March 1, 15, 22, 29 – Office Closed
- April 3, 2019 – Next Governing Board Meeting 3PM
- April 3, 2019 – Next Administrative Board Meeting 11AM

### ADJOURNMENT

The meeting was adjourned at 1:20pm.

***Next meeting: Administrative Board – April 3, 2019 Location: TBD***

***\*\*Reminder: On DSU Campus if you do not want to be ticketed park in the SE lot in front of the Student Center, on the street, or spots marked visitor.\*\****