

MEMBERS PRESENT

Wade Northrop (Belfield), Gary Wilz (Killdeer), Kelly Koppinger (New England), Jackie Kathrein (Slope County), Tony Duletski (Halliday), John Pretzer (Scranton), Kevin Nelson (Hebron), Dave Wegner (Beach), Viola LaFontaine (Mott-Regent), Calvin Dean (South Heart)

OTHERS PRESENT

Riley Mattson (RESP), Wendy Moyryla (RESP), Jillian Dietchman (RESP), Denise Soehren (RESP), Deb Theuer (West Dakota Parent & Family Resource Center), Karen Nelson (West River Teacher Center)

WELCOME

Wade Northrop welcomed the group and introductions were made. Meeting was called to order at 10:03PM.

APPROVAL OF AGENDA

The agenda was reviewed and approved. Motion to approve by Dave Wegner and 2nd by Kevin Nelson. All in favor; motion carried.

ELECTION OF ADMINISTRATIVE CHAIR & VICE-CHAIR FOR 2016-2018

- John Pretzer nominated Viola LaFontaine for Administrative Chair. Kelly Koppinger moved that nominations cease and 2nd by Tony Duletski. All in favor; motion carried. Viola LaFontaine to be Governing Chair 2016-2018.
- Kelly Koppinger nominated Dave Wegner for Administrative Vice-Chair. John Pretzer moved that nominations cease and 2nd by Jackie Kathrein. All in favor; motion carried. Dave Wegner to be Governing Vice-Chair 2016-2018.

APPROVAL OF MINUTES

The meeting minutes from May 4, 2016 were reviewed and approved as presented. Motion to approve by Kevin Nelson and 2nd by Dave Wegner. All in favor; motion carried.

RESP REPORTS

Deb Theuer-Attachment

- Deb Theuer discussed upcoming events and services offered from the West Dakota Parent & Family Resource Center.
- Also discussed was their program Circle of Security for Parents and Yoga for children. See attached newsletter for more information.

Succeed 2020-See Attachments

- Riley Mattson discussed. On November 1, 2016 the S2020 Steering Committee will meet and have dinner at the Governor's Mansion.
- Yvonn Weigel-Frank and Riley Mattson are attending ROI trainings for sustainability purposes.
- Yvonn Weigel-Frank is trained in Trauma Sensitive Schools, Sources of Strength, ASIST and QPR. She can conduct these trainings at your schools and these trainings go toward the mandated hours of suicide prevention and mental health training each school needs.
- Per FHI360 RESP has purchased marketing items to get our name out.
- The INspired Leadership training scheduled for October 11-12, 2016 has been postponed. The training will be rescheduled.

College & Career Readiness

- Riley Mattson discussed. RESP met with school counselors last week to discuss upcoming Career Expo, Discovery Day and Workplace Tours and that schools will need to start helping out financially to keep these programs going.
- Brooks Harper will conduct the opening and closing for the 2017 Career Expo.
- Yvonn Weigel-Frank has received her Global Career Development Certificate. She can come to schools and discuss college and careers with students.

Karen Nelson-Attachment

- Karen Nelson discussed the merging of West River Teacher Center and RESP. The merge has to take place by July 1, 2017.

Professional Development-See Attachments

- Denise Soehren discussed. See attachments for what trainings have been conducted and also for upcoming trainings.
- Denise Soehren and Sarah McFadden will present Pathways to Reading at the Fall ND DPI Conference.
- Two book studies will be starting this fall: Ditch That Textbook and Reading Disorders.
- Upcoming workshops hosted by RESP: Rod Jonas, January 2017, Administrator's Retreat, June 5 & 6, 2017, Rick Wormeli, June 8 & 9, 2017 and Matt Miller July 25 & 26, 2017.

English Language Learners (ELL)

- Jillian Dietchman discussed. Belfield School welcomed 2 new ELL students.
- RESP is serving total 16 students and 5 schools with ELL needs.
- Jillian Wass is still helping MREC with ELL.
- Jillian Wass will start working with Bowman and Hebron schools with Step up to Writing.

RESP Director Notes-See Attachments

- A Bus Driver Training will be held on October 5, 2016 on DSU Campus, Murphy Hall from 6PM-9PM.
- RESP staff will present Pathways to Reading and INspired Leadership at the DPI Fall Conference on October 13, 2016.
- RESP office is closed on October 20 & 21, 2016.
- Riley Mattson & Yvonn Weigel-Frank will attend ROI meeting via webinar on October 24, 2016.
- Riley Mattson & Yvonn Weigel-Frank will attend the NDREA and Succeed 2020 meetings in Minot on October 27-28, 2016.
- November 1, 2016 – Succeed 2020 Steering Committee Meeting 1PM-4PM and Succeed 2020 Reception Governor Residence sponsored by Hess Corporation and Hosted by First Lady 4:30PM-6:30PM.
- The next Administrative Board Meeting is set for November 3, 2016, located on DSU Campus, Student Center Ballroom at 10AM.
- The next Governing Board Meeting is set for November 3, 2016, located on DSU Campus Student, Center Ballroom at 1:30PM.

UNFINISHED BUSINESS

- There was no unfinished business.

NEW BUSINESS

- The future of RESP after the Hess Grant concludes on June 30, 2017 was discussed.

ANNOUNCEMENTS

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| ▪ October 5, 2016 – Governing Board Meeting | DSU |
| ▪ October 12-14, 2016 – DPI Fall Conference | Bismarck |
| ▪ October 20-21, 2016 – Office Closed | |
| ▪ October 27-28, 2016 – NDREA & Succeed 2020 Meetings | Minot |
| ▪ November 3, 2016 – Administrative Board Meeting 10AM | DSU |
| ▪ November 3, 2016 – Governing Board Meeting 1:30PM | DSU |

Adjournment

The meeting was adjourned at 12:30PM.

The next **Administrative Board Meeting** will be held on **November 3, 2016**
@ 10AMMST in **Student Center Ballroom**, on DSU Campus.