



Roughrider Education Services Program (RESP)

Governing Board Meeting
Monday, June 28, 2021
Virtually

MEMBERS PRESENT

Daren Kurlle (Belfield), April Dutchuk (Killdeer), Marcus Lewton (Dickinson), Jackie Kathrein (Marmarth), Andrea Bowman (Bowman)

OTHERS PRESENT

Riley Mattson (RESP), Sarah Berreth and Nicole Brunnelle (DoH Guests)

WELCOME

Daren Kurlle welcomed the group. Meeting was called to order at 10:05am.

APPROVAL OF AGENDA

The agenda was reviewed and approved. Motion to approve by April Dutchuk and 2nd by Jackie Kathrein. All in favor; motion carried.

APPROVAL OF MINUTES

The meeting minutes from May 5, 2021 were reviewed and approved as presented. Motion to approve by Andrea Bowman and 2nd by April Dutchuk. All in favor; motion carried.

The meeting minutes from June 15, 2021 were reviewed and approved as presented. Motion to approve by April Dutchuk and 2nd by Jackie Kathrein. All in favor; motion carried.

APPROVAL OF FINANCIAL REPORTS FOR MAY 2021 AND JUNE 2021

- Financial Reports for May 2021 were reviewed and approved as presented. May 2021 ending balance was \$227,641.31, revenue of \$1,165.07 and expenditures of \$27,383.84.
Motion to approve by Jackie Kathrein and 2nd by April Dutchuk. All in favor; motion carried.
- Financial Reports for June 2021 were reviewed and approved as presented. June 2021 ending balance was \$205,150.96, revenue of \$15,147.40 and expenditures of \$39,035.36.
Motion to approve by April Dutchuk and 2nd by Andrea Bowman. All in favor; motion carried.

RESP REPORTS

Professional Development (See Attachments)

Sarah McFadden

- Sarah McFadden shared:
 - Pathways to Reading (PTR) currently being held:
 - PTR Virtual: June 14-15, 21-22 and 28 with 6 registered.
 - PTR Ray Public Schools: June 16-18 and July 8-9 with 14 registered.
 - PTR Face-to-Face: July 20-22 and July 27-28 with 16 registered. Mr. Guy Fridley, Dickinson Public Schools, is coordinating with RESP to hold this workshop at the Dickinson Middle School.
 - PTR Reconnect and Extend: July 13-15 with 3 registered.
- Sarah M. reported a Step Up to Writing training for Belfield on June 29-30.

RESP Director Notes

Riley Mattson (See Attachments)

- Riley Mattson reported under new business.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Department of Health Screening & Testing to Keep Schools Operating Grant presentation was given by Sarah Berreth and Nicole Brunelle.
- Approval requested for Offers of Employment for Yvonn Weigel-Frank (\$56,432.00), Sarah McFadden (\$50,705.00), Jillian Dietchman (\$50,575.00) & Riley Mattson (\$49,000.00) for 2021-2022. Motion to approve by Jackie Kathrein and 2nd by Andrea Bowman. All in favor; motion carried.
- Approval requested of Executive Director Evaluation for 2020-2021. Motion to approve by Marcus Lewton and 2nd by April Dutchuk. All in favor; motion carried.
- Approval requested to amend and update employee handbook with new policy and to include Health Insurance NDPHIT Options for RESP Staff starting on October 1, 2021. Beginning on October 1, 2021: 1) Current employees will receive a full single plan. 2) Current employees will pay 20% of Employee + Child(ren) Plan and RESP will pay 80% of Plan. 3) Current and new employees may take the \$8,000.00 cash option in lieu of Health Insurance.
Motion to approve by April Dutchuk and 2nd by Jackie Kathrein. All in favor; motion carried.
- Approval requested for RESP Membership Dues to remain at \$1,500.00 per district for 2021-22. Motion to approve by Andrea Bowman and 2nd by April Dutchuk. All in favor; motion carried.
- Approval requested for RESP to hold an Offer of Employment for Mott-Regent School Interventionist Position for 2021-2022 School Year and possibly for 2022-2023 School Year also. Motion to approve by April Dutchuk and 2nd by Marcus Lewton. All in favor; motion carried.

OTHER

- Approximately 124 educators participated in the 2021 Summer Conference. All sessions were recorded except the Safe and Healthy Schools who said they could not the day of the session. Approximately 85 educators utilized the DSU credit offering.
- Bus Driver Trainings for Fall of 2020: (August 9, 2021 Dickinson 6:00-9:00 pm) (August 11, 2021 Bowman 9:00-12:00 pm & 1:00-4:00 pm Defensive Driving Online) (September 8 Washburn 6:00-9:00 pm CST) (October 6, 2021 Dickinson 6:00-9:00 pm). Registration can be done on our web site.
- Governing Board Positions for 2021-22 & 2022-23
 - Sections 1, 3, & 5 will do the following for 2-year terms 2021-2022 & 2022-2023 (Nominate and select school board member designee & administrator designee) This will take place on September 2, 2021 Governing Board Meeting.
- Congratulations to Jackie Kathrein on her retirement from Marmarth Public Schools

ANNOUNCEMENTS

- September 2, 2021 – RESP Governing Board Meeting (In-Person, Virtual, or Both??)

ADJOURNMENT

The meeting was adjourned at 11:15 AM. Motion to approve by Andrea Bowman and 2nd by Jackie Kathrein. All in favor; motion carried.

Next meeting: Governing Board – September 2, 2021 @ Time and Date to be determined

Commented [WY1]: Riley, the June 15 minutes say October 21 but this says October 1 and I believe it's October 1 but I don't have the June 15 original to change it, so I thought I best double-check.