

**MEMBERS PRESENT**

Daren Kurle (Belfield), Andrea Bowman (Bowman), Tracy Kruger (Mott-Regent), April Dutchuk (Killdeer), Jackie Kathrein (Marmarth), Kim Schwartz (Dickinson), Wayne Heckaman (Bowman)

**OTHERS PRESENT**

Riley Mattson (RESP), Yvonn Weigel-Frank (RESP), Jillian Dietchman (RESP), Sarah McFadden (RESP), Willie Thibault (Mott-Regent)

**WELCOME**

Daren Kurle welcomed the group. Meeting was called to order at 3:01 pm.

**APPROVAL OF GOVERNING BOARD MEMBERS FOR 2020-2021**

Selection of Governing Board Members for 2020-21: The following have agreed to Serve. *Section 1:* School Board Designee – April Dutchuk from Killdeer. Selection of Governing Board Members for 2020-21 and 2021-22: *Section 2:* School Board Designee – Tracy Kruger from Mott-Regent, Administrator Designee – Tony Duletski from Halliday; *Section 4:* School Board Designee – Anita Adams from Billings County, Administrator Designee – Jackie Kathrein – Marmarth; *At-Large Representative:* Shae Peplinski – Administrator from Billings County.

The Governing Board Members for 2020-2021 were reviewed and approved. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

**APPROVAL OF RESP CHAIR AND VICE-CHAIR FOR 2020-2021**

Daren Kurle, Chair, and Shae Peplinski, Vice-Chair, were reviewed and approved. Motion to approve by Jackie Kathrein and 2<sup>nd</sup> by Tracy Kruger. All in favor; motion carried.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved. Motion to approve by Andrea Bowman and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from June 24, 2020 were reviewed and approved as presented. Motion to approve by Andrea Bowman and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.

**APPROVAL OF FINANCIAL REPORTS FOR JULY 2020 & AUGUST 2020**

- Financial Reports for July 2020 were reviewed and approved as presented. July 2020 ending balance was \$169,108.00, revenue of \$29,611.88 and expenditures of \$37,330.94.  
Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.
- Financial Reports for August 2020 were reviewed and approved as presented. August 2020 ending balance was \$214,153.93, revenue of \$76,130.07 and expenditures of \$31,983.11.  
Motion to approve by April Dutchuk and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.

**APPROVAL OF COORDINATOR OF STATE & FEDERAL PROGRAMS FOR 2020-21**

Designation of RESP Director Riley Mattson as Coordinator of all State and Federal Programs for 2020-2021 was reviewed and approved. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

## APPROVAL OF RESP & RACTC FISCAL MANAGER FOR 2020-21

Designation of Yvonn Weigel-Frank, RESP, as RESP and RACTC Fiscal Manager for 2020-2021 was reviewed and approved. Motion to approve by Jackie Kathrein and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

## APPROVAL OF AUTHORIZED AGENTS FOR NDPERS FOR 2020-21

Designation of RESP Director Riley Mattson and Fiscal Manager Yvonn Weigel-Frank as authorized agents for NDPERS for 2020-2021 was reviewed and approved. Motion to approve by Andrea Bowman and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.

## APPROVAL OF AUTHORIZED SIGNATORIES AT AMERICAN BANK CENTER FOR 2020-21

Designation of Fiscal Manager Yvonn Weigel-Frank and Governing Board Chair Daren Kurlle as authorized signature agents for American Bank Center for check-writing and other transactions for 2020-2021 was reviewed and approved. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.

## RESP REPORTS

### Professional Development

#### **Sarah McFadden**

- Riley Mattson discussed. Sarah McFadden joined the meeting after discussion was held.
- Pathways to Reading Level I training was completed via video conference with 16 participants.
- Pathways to Reading Reconnect & Extend training was completed in Killdeer with 6 participating and in Steele with 12 participating.
- Pathways to Reading co-teaching was conducted via video conference with a Kansas PTR trainer in July.

#### **Yvonn Weigel-Frank**

- Yvonn Weigel-Frank discussed book studies as the focus for the Mental Health training. Daring Greatly and Lost and Found are available and others can be added as schools request. Energy Leadership book study is also available for anyone.

### English Learners (EL)

#### **Jillian Dietchman**

- Jillian Dietchman continues working with the North Dakota Department of Public Instruction on an online course available for EL teachers statewide.
- Jillian Dietchman continues reaching out to schools for their EL needs and is assisting Killdeer's new EL teacher with any needs they may have.

### RESP Director Notes

#### **Riley Mattson (See Attachments)**

- Riley Mattson discussed.
- Program of Services has been reduced to one page of services in light of the COVID pandemic and in anticipation of the needs of our schools.
- The Cognia visit is taking place virtually from September 21-24, 2020.
- The first virtual Bus Driver Training was conducted and had 53 participants.
- Riley Mattson inquired if Para training was needed.

## UNFINISHED BUSINESS

- None

## NEW BUSINESS

- Riley Mattson requested:
  - Approval of Title III Consolidation for 2020-2021 of \$22,134.21. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.
  - Approval of Year-End Financial Report for 2019-2020. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.
  - Approval of Governing Board Meeting Schedule for 2020-2021. Motion to approve by Tracy Kruger and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.
  - Approval of the 2020-2021 Budget for RESP.

## OTHER

- Cognia Virtual Visit was discussed further Motion to approve by April Dutchuk and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.. Riley Mattson will reach out to individual schools to prepare.

## ANNOUNCEMENTS

- September 21-24, 2020 – RESP AdvancEd (Cognia) virtual visit.
- November 4, 2020 – Administrative Board Meeting will be held at 12:30pm.
- November 4, 2020 – Governing Board meeting will be held at 2:00PM

## ADJOURNMENT

The meeting was adjourned at 4:15pm. Motion to approve by Andrea Bowman and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.

***Next meeting: Governing Board – November 4, 2020 @ 3PM Virtually by Microsoft TEAMS  
and***

***Administrative Board Meeting – November 4, 2020 @1:30PM Virtually by Microsoft TEAMS***