

MEMBERS PRESENT

Daren Kurle (Belfield), April Dutchuk (Killdeer), Kim Schwartz (Dickinson), Melanie Kathrein (Dickinson), Jackie Kathrein (Marmarth), Andrea Bowman, (Bowman), Anita Adams (Billings County)

OTHERS PRESENT

Riley Mattson (RESP), Yvonn Weigel-Frank (RESP), Sarah McFadden (RESP), Barb Meduna (Guest – South Heart)

WELCOME

Daren Kurle welcomed the group. Meeting was called to order at 3:00 pm.

APPROVAL OF AGENDA

The agenda was reviewed and approved. Motion to approve by Kim Schwartz and 2nd by Jackie Kathrein. All in favor; motion carried.

APPROVAL OF MINUTES

The meeting minutes from March 3, 2021 were reviewed and approved as presented. Motion to approve by Kim Schwartz and 2nd by April Dutchuk. All in favor; motion carried.

APPROVAL OF FINANCIAL REPORTS FOR MARCH 2021 AND APRIL 2021

- Financial Reports for March 2021 were reviewed and approved as presented. March 2021 ending balance was \$259,570.57, revenue of \$13,371.73 and expenditures of \$24,691.82. Motion to approve by Andrea Bowman and 2nd by Melanie Kathrein. All in favor; motion carried.
- Financial Reports for April 2021 were reviewed and approved as presented. April 2021 ending balance was \$255,580.51, revenue of \$26,810.41 and expenditures of \$30,418.56. Motion to approve by Kim Schwartz and 2nd by Jackie Kathrein. All in favor; motion carried.

RESP REPORTS

Professional Development (See Attachments)

Sarah McFadden

- Sarah McFadden stated year 1 LETRS training is complete, NDMTSS (Multi-Tiered Systems of Support) training continues.
- Sarah M. reported the June and July dates for three Pathways to Reading sessions are set. Teachers and schools may begin to register through GrowthZone.
- Sarah M. is offering a book study professional development course entitled "Overcoming Dyslexia." Three credits were requested from DSU; approval pending. The book study will run June to August.

Yvonn Weigel-Frank

- Yvonn Weigel-Frank continues to learn business management and GrowthZone.
- Yvonn F. attended a strategic planning meeting for the Department of Human Services (virtually) and attended a Grants 4 Schools Network 2-day meeting in Bismarck along with Riley Mattson. Yvonn F. reported the many grants that are available to schools and received valuable insight into the process.
- Yvonn F. stopped at Hebron Public School to assist with the Planetarium Dome iPad. The Planetarium Dome is available for check out.

English Learners (EL)

Riley Mattson reported for Jillian Dietchman

- Jillian Dietchman reported the Title III Consortium Agreements have been sent out.
- Jillian D. reported professional development plans with Classroom Instruction That Works, EL Instructional Coaching and Individual Learning Plans. Professional development can be either virtual or in-person.

RESP Director Notes

Riley Mattson (See Attachments)

- Riley Mattson reported the Grants 4 Schools Network was a worthwhile effort and is a part of a process that he and Yvonn F. will continue to write and receive grants in the future.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- The 2019-2020 Audit was reviewed and approved. Motion to approve by April Dutchuk and 2nd by Jackie Kathrein. All in favor; motion carried.
- Riley M. discussed the budget for 2021-2022 and proposed a \$1500.00 increase in salaries for all staff. Motion to approve the \$1500.00 salary increase by April Dutchuk and 2nd by Andrea Bowman. All in favor; motion carried.
- The 2021-2022 RESP Work Calendar was discussed and remains at 190 days. Motion to approve by Jackie Kathrein and 2nd by April Dutchuk. All in favor; motion carried.
- English Learner (EL) fees were discussed. Challenges arise when there are 20 or fewer EL students. To offset this challenge, RESP proposed restructuring fees to \$1,500.00 per student when there are 0-20 EL students. The rate would remain \$1,000.00 when EL students number 21 or more. Motion to approve by Anita Adams and 2nd by Jackie Kathrein. All in favor; motion carried.
- Riley M. discussed NDPHIT and requested approval to join for better health insurance rates. Motion to approve NDPHIT by Kim Schwartz and 2nd by April Dutchuk. All in favor; motion carried.
- Riley M. discussed the current insurance policy for RESP employees. Daren Kurle suggested a small committee form to help in writing the new policy for new employees. Riley M. and Daren K. will set up a date and open to all governing board members to help in the process of writing the new policy.
- Riley M. discussed the Director Evaluation for 2020-2021. An email will be sent to all board members with instructions to send back to Daren Kurle for presentation at the June 2021 board meeting.
- Riley M. discussed the \$1.2 million Department of Health COVID grant "Support Screening and Testing to Reopen and Keep Schools Operating Safely" that was presented to the Regional Education Associations (REAs) and that there was a possibility to hire a person to coordinate. Melanie Kathrein requested an official document. Riley M. will forward the email and document to all board members.

OTHER

- 2021 Summer Conference update: 72 educators are signed up at this time.
- RESP is moving forward with a TANF proposal that would encompass a 2 to 3-year period titled "Charting a Course for Economic Mobility and Responsible Parenting."
- Riley M. presented the 2021-2022 Governing Board meeting schedule in draft form.
- Riley M. stated Mr. Jim Steckler is retiring. Riley M. will take over the bus driver training. Bus driver training dates are August 9 in Dickinson; August 11 in Bowman; September 8 in Washburn; and October 6 in

Dickinson. Sites in Dickinson are to be determined. A form to sign up for bus driver training is available on the RESP website.

- Riley discussed the Governing Board elections that need to take place this year in each section of the Governing Board with special mention that Jackie Kathrein of Section 5 is retiring.

ANNOUNCEMENTS

- June 28, 2021 – Final Governing Board Meeting for 2020-2021 will be at 10:00am.
- September 2, 2021 – Governing Board Meeting.

ADJOURNMENT

The meeting was adjourned at 4:26 PM. Motion to approve by April Dutchuk and 2nd by Jackie Kathrein. All in favor; motion carried.

Next meeting: Governing Board – June 28, 2021 @10:00AM Virtually by Microsoft TEAMS