

**MEMBERS PRESENT**

Daren Kurle (Belfield), April Dutchuk (Killdeer), Kim Schwartz (Dickinson), Melanie Kathrein (Dickinson), Wayne Heckaman (Bowman), Shae Peplinski (Billings County), Jackie Kathrein (Marmarth)

**OTHERS PRESENT**

Riley Mattson (RESP), Yvonn Weigel-Frank (RESP), Jillian Dietchman (RESP), Barb Meduna (Guest – South Heart), Deb Theurer (Guest – Parent & Family Resource Center), Troy Walters (Administrator – Twin Buttes)

**WELCOME**

Daren Kurle welcomed the group. Meeting was called to order at 3:00 pm.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved. Motion to approve by Shae Peplinski and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from January 6, 2021 were reviewed and approved as presented with exception that Ms. Frank change header to November & December for Financial Reports to reflect the content within. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.

**APPROVAL OF FINANCIAL REPORTS FOR JANUARY 2021 AND FEBRUARY 2021**

- Financial Reports for January 2021 were reviewed and approved as presented. January 2021 ending balance was \$230,188.37, revenue of \$38,302.71 and expenditures of \$20,118.93. Motion to approve by April Dutchuk and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.
- Financial Reports for February 2021 were reviewed and approved as presented. February 2021 ending balance was \$273,160.49, revenue of \$70,180.94 and expenditures of \$26,511.66. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Shae Peplinski. All in favor; motion carried.

**RESP REPORTS**

**Professional Development (See Attachments)**

**Sarah McFadden**

- Sarah McFadden continues to receive LETRS training, NDMTSS (Multi-Tiered Systems of Support) training and has scheduled dates in June and July for Pathways to Reading professional development.

**Yvonn Weigel-Frank**

- Yvonn Weigel-Frank ended her book study with Billings County and added a virtual group component that was successful.
- Yvonn F. reported learning GrowthZone continues and the registrations for the 2021 Virtual Summer Conference and Pathways to Reading will be up by March 8, 2021.

**English Learners (EL)**

**Jillian Dietchman**

- Jillian Dietchman reported student testing completed.
- Jillian D. reported TESOL training is offered utilizing Title III funds.

## RESP Director Notes

### Riley Mattson (See Attachments)

- Riley Mattson reported that the 2021 Summer Conference agenda was completed. The pre-conference would be the NDMTSS training.
- Riley M. reported that NDPHIT was an option for health insurance that would not increase at the same rate as non-NDPHIT insurance.
- Riley M. reported a meeting is taking place with Diane Mortenson to discuss a RESP Project Proposal that would potentially access TANF dollars in a grant.
- Riley M. proposed a tiered system for EL Services wherein if there are 20 or less students, districts would pay \$1500.00 to support the EL Services provided. The EL Services at \$1000.00 per district would be if there were 21 or more EL students needing service.
- Riley M. shared a preliminary budget and indicated a few revenues were reduced based on current projections 2021-2022.

### West Dakota Parent & Family Resource Center

#### Deb Theurer

- Deb Theurer reported they are still conducting face to face services per request of parents and families.

#### **UNFINISHED BUSINESS**

- None

#### **NEW BUSINESS**

- Riley M. reported our first PPP loan was forgiven and we were approved for \$57,944.00 in the 2<sup>nd</sup> PPP round and asked for board approval to accept the monies. Motion to approve by Shae Peplinski and 2<sup>nd</sup> by Kim Schwartz. All in favor; motion carried.
- Riley M. requested approval to amend the budget to reallocate Title III funds in the amount of \$3084.34 for the TESOL Conference. Motion to approval by Kim Schwartz and 2<sup>nd</sup> by April Dutchuk. All in favor; motion carried.

#### **OTHER**

- Kim Schwartz applauded and thanked RESP staff for their efforts in providing services to RESP schools.

#### **ANNOUNCEMENTS**

- May 5, 2021 – Governing Board Meeting will be held at 3:00 PM
- June 28, 2021 – Final Governing Board Meeting for 2020-2021

#### **ADJOURNMENT**

The meeting was adjourned at 3:46 PM. Motion to approve by Kim Schwartz and 2<sup>nd</sup> by Jackie Kathrein. All in favor; motion carried.

***Next meeting: Governing Board – May 5 @ 3PM Virtually by Microsoft TEAMS***

***Administrative Board – June 28, 2021 @2:00PM Virtually by Microsoft Teams***