

MEMBERS PRESENT

Dave Wegner (Beach), Wade Northrop (Belfield), Tony Duletski (Halliday), Jackie Kathrein (Slope County), Viola LaFontaine (Mott Regent), Myron Schaff (Hebron), Ryan Moser (Hettinger), Gary Wilz (Killdeer), Janine Olson (Lone Tree Golva), Kelly Koppinger (New England)

OTHERS PRESENT

Riley Mattson (RESP), Denise Soehren (RESP), Jillian Dietchman (RESP), Wendy Moyryla (RESP). Karen Geisen (DSU)

WELCOME

Viola LaFontaine welcomed the group and introductions were made. Meeting was called to order at 12:09pm.

APPROVAL OF AGENDA

The agenda was reviewed and approved. Marcia Tate topic ideas was added to the agenda. Motion to approve by Janine Olson and 2nd by Wade Northrop. All in favor; motion carried.

ELECTION OF ADMINISTRATIVE CHAIR & VICE-CHAIR

- Viola LaFontaine was nominated for Administrative Chair. Motion to approve by Janine Olson & 2nd by Ryan Moser.
- Janine Olson was nominated for Administrative Vice-Chair. Motion to approve by Wade Northrop & 2nd by Ryan Moser.

APPROVAL OF MINUTES

The meeting minutes from March 2, 2017 were reviewed and approved as presented. Motion to approve by Wade Northrop and 2nd by Tony Duletski. All in favor; motion carried.

RESP REPORTS

Professional Development

Denise Soehren & Sarah McFadden (See Attachment)

- Riley Mattson discussed. See attachment for upcoming workshops and trainings hosted by RESP.
- RESP presented Pathways to Reading at the DPI Fall Conference.

Yvonn Weigel-Frank

- Riley Mattson discussed. Yvonn Weigel-Frank has received one certification for Energy Leadership Index – Master Practitioner.
- Anxiety Training is now something RESP offers. This training counts towards school's mental health training requirements and provides strategies for teacher and students coping with anxiety.
- The last part of Yvonn Weigel-Frank's IPEC training is an oral exam. She is hoping that it will take place in December 2017.

English Learners (EL)

Jillian Dietchman

- In August 2017 a Step Up to writing training was conducted.
- Billings County and Halliday have new EL students.
- September and October 2017 were spent testing new EL students and meeting with teachers.
- ACCESS for ELs 2.0 assessment testing will take place January and February 2018.

- Title III funding is available to RESP schools. Please contact Jillian Dietchman for your EL needs.

RESP Director Notes

Riley Mattson

- Office Closed – December 15, 20-31, 2017 & January 1,2,5,12,19, 26, 2018 & February 2, 2018.
- NDASA Midwinter Conference – January 28-30, 2018 – Bismarck
- Next Administrative Board Meeting – February 7, 2018 (time and location TBD)
- A survey will be sent out to teachers, asking what topics they are interested in hearing from Marcia Tate in summer 2018.
- Schools can apply for the Striving Readers Grant. It focuses on student literacy and is for 3 years.
- Schools can apply for the SRSA Program. It is a supplemental grant for small rural schools.

DSU

Kathleen Geisen

- DSU will offer classes for teachers in February 2018.
- This summer marks DSU's 100th year of service.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Ideas for future PD at Administrative Meetings: school shooters & lockdown trainings, emergency management planning, strategic planning and future negotiations form ND United.
- Future Administrative Board Meeting Dates: February 7, 2018 & April 4, 2018
- RESP & GNEC (Williston REA) teamed up and received the Standards Professional Learning & PTESS Grants. (See Attachments) **Standards Professional Learning Grant:** One-year grant for \$35,000. There will be a one-day training in the west and east for each initiative (dates & locations TBD). These trainings will focus on English Language Arts and Math (Cognitively Guided Instruction). Trainings will be free of cost and include materials. **PTESS:** Two-year grant for \$80,000. There will be a spring and summer training associated with the PTESS Grant (date & locations TBD).
- RESP is requesting for 2 Administrators from each REA to be present during the NDASA Midwinter Conference in January 2018. The merger/collaboration of REA's will be discussed at that time.

OTHER

- None

ANNOUNCEMENTS

- December 15, 20-31, 2017 & January 1,2,5,12,19, 26, 2018 – Office Closed
- February 7, 2018 – Next Administrative Board Meeting (time & location TBD)

ADJOURNMENT

The meeting was adjourned at 1:06pm.

Next meetings: Administrative (time TBD) and Governing, 3PM-4PM, both on February 7, 2018, location TBD