

**MEMBERS PRESENT**

John Barry (Glen Ullin), Dave Wegner (Beach), Daren Kurle (Belfield), Janine Olson (Lone Tree/Golva), Jackie Kathrein (Marmarth), Calvin Dean (South Heart), Troy Walters (Twin Buttes)

**OTHERS PRESENT**

Riley Mattson (RESP), Wendy Moyryla (RESP), Jillian Dietchman (RESP), Sarah McFadden (RESP)

**WELCOME**

Daren Kurle welcomed the group and introductions were made. Meeting was called to order at 1:30pm.

**APPROVAL OF AGENDA**

The agenda was reviewed and approved. Motion to approve by Calvin Dean and 2<sup>nd</sup> by Troy Walters. All in favor; motion carried.

**APPROVAL OF MINUTES**

The meeting minutes from April 3, 2019 were reviewed and approved as presented. Motion to approve by Dave Wegner and 2<sup>nd</sup> by Janine Olson. All in favor; motion carried.

**RESP REPORTS**

**Professional Development**

**Sarah McFadden (See Attachment)**

- Sarah McFadden discussed. See attachment for upcoming workshops and trainings hosted by RESP.
- Sarah McFadden is certified in SWIS (School-Wide Information System)
- TLC's and PLC's are under way. Please register in escWorks for these trainings.

**Yvonn Weigel-Frank (See Attachment)**

- Yvonn Weigel-Frank discussed. Please contact Yvonn with your mental health training needs. The Connect Model is now being utilized for mental health trainings.
- The following schools are checking out the Planetarium Dome in 2020: Bowman and Watford City. If your school would like to check-out the dome, please contact Yvonn. There will be a Dome training at St. Joe's Plaza on December 16, 2019.
- Yvonn Weigel-Frank is currently holding book studies as an option for school's mental health hours and an INspired Leadership book study will start on December 2, 2019.
- Core Energy Coaching is now available. This is a coaching program to help support teachers and administrators to move forward through life/work situations that may be getting in the way of their full potential.

**English Learners (EL)**

**Jillian Dietchman (See Attachment)**

- Jillian Dietchman discussed. Every new student needs to be given a Home Language Survey. This is required from the State of ND.
- Jillian Dietchman was busy traveling to schools this fall. New EL students need to be identified and registered before September 30 each year. There are currently 40 EL students in our region.
- Title III funding is available to RESP schools. Please contact Jillian Dietchman for your EL needs.
- Jillian Dietchman is offering vocabulary and language related workshops, along with Classroom Instruction that Works for schools this year. They can be half-day or full day inservices and target all classroom

teachers. Please contact her for more information.

### **RESP Director Notes**

#### **Riley Mattson (See Attachments)**

- Office Closed – November 8, 11, 22, 28, 29 & December 6, 20-31 & January 1-5
- RESP PD Services offered for September & October is attached.
- Interest from teachers was shown for dyslexia trainings. Riley Mattson researched this topic.
- The Music Education Grant was discussed. Participating schools were sent an inventory survey to fill out. This will tell us how many materials need to be ordered.
- The Family Engagement Training was held in Dickinson.
- RESP can help schools apply for the Striving Readers Literacy Grant.
- EL 1<sup>st</sup> Semester Billing has been sent to schools.
- The RESP Audit for years 2017-2018 and 2018-2019 have been turned into Haga-Kommer of Mandan. When RESP receives the findings, he will present them at the January 2020 board meeting and present at the State Board of Public Education on January 21, 2020.
- RESP has an AdvancED (Cognia) visit scheduled for April 7-9, 2020.
- Next Administrative Board Meeting: March 4, 2020 @ 12:30pm.
- Next Governing Board Meeting: January 6, 2020 @ 2pm

### **UNFINISHED BUSINESS**

- None

### **NEW BUSINESS**

- None

### **OTHER**

- The 2020 Summer Conference was discussed. The draft in Teams shows the new breakout format.
- The Bush Grant/ONEOK Proposal "Full STEAM Ahead" was discussed. This grant was submitted to both places and RESP is waiting to hear back.
- The next Administrative Board Meeting time was discussed and changed to 2pm.

### **ANNOUNCEMENTS**

- January 6, 2020 – Next Governing Board Meeting 2pm, at St. Joe's Plaza
- March 4, 2020 – Next Administrative Board Meeting 12:30pm, at St. Joe's Plaza

### **ADJOURNMENT**

The meeting was adjourned at 2:45pm.

***Next meeting: Administrative Board – March 4, 2020 Location: RESP Conference Room***

***\*\*Reminder: Park in the SE Lot & enter through Door F.\*\****