

MEMBERS PRESENT

Andrea Bowman (Bowman), Janine Olson (Lone Tree-Golva), Daren Kurle (Belfield), Kim Schwartz (Dickinson),
Per Phone: Shae Peplinski (Billings County), Anita Adams (Bowman)

OTHERS PRESENT

Riley Mattson (RESP), Wendy Moyryla (RESP), Jillian Dietchman (RESP), Yvonn Weigel-Frank (RESP), John
Barry (Glen Ullin), Deb Theurer (West Dakota Parent Center)

WELCOME

Riley Mattson welcomed the group and introductions were made. Meeting was called to order at 3:05pm.

ELECTION OF GOVERNING CHAIR & VICE-CHAIR FOR 2019-2020

- Shae Peplinski nominated Daren Kurle for Governing Chair and there were no other nominations made. Chair Riley Mattson declared nominations closed. A motion was made by Janine Olson to approve nominated candidate Daren Kurle and 2nd by Kim Schwartz. All in favor; motion carried.
- Kim Schwartz nominated Shae Peplinski for Governing Vice Chair and there were no other nominations made. Chair Daren Kurle declared nominations closed. A motion was made by Janine Olson to approve nominated candidate Shae Peplinski and 2nd by Andrea Bowman. All in favor; motion carried.

APPROVAL OF AGENDA

The agenda was reviewed and approved. Motion to approve by Andrea Bowman and 2nd by Kim Schwartz. All in favor; motion carried.

APPROVAL OF MINUTES

The meeting minutes from June 27, 2019 were reviewed and approved as presented. Motion to approve by Janine Olson and 2nd by Andrea Bowman. All in favor; motion carried.

APPROVAL OF FINANCIAL REPORTS FOR JULY & AUGUST 2019

- Financial Reports for July 2019 were reviewed and approved as presented. July 2019 ending balance was \$173,702.65, revenue of \$61,144.44 and expenditures of \$43,607.26.
Motion to approve by Janine Olson and 2nd by Kim Schwartz. All in favor; motion carried.
- Financial Reports for August 2019 were reviewed and approved as presented. August 2019 ending balance was \$186,488.98, revenue of \$55,131.05 and expenditures of \$46,945.38.
Motion to approve by Andrea Bowman and 2nd by Janine Olson. All in favor; motion carried.

DESIGNATE COORDINATOR OF ALL STATE & FEDERAL PROGRAMS FOR 2019-2020

Designate RESP Director, Riley Mattson as Coordinator for all State and Federal Programs for 2019-2020. Motion to approve Riley Mattson as Coordinator by Kim Schwartz and 2nd by Andrea Bowman. All in favor; motion carried.

DESIGNATE RESP/RACTC BUSINESS MANAGER FOR 2019-2020

Designate Wendy Moyryla – RESP as RESP/RACTC Business Manager for 2019-2020. Motion to approve Wendy Moyryla as RESP/RACTC Business Manager by Janine Olson and 2nd by Kim Schwartz. All in favor; motion carried.

DESIGNATE AUTHORIZED AGENTS FOR NDPERS FOR 2019-2020

Designate RESP Director Riley Mattson and Business Manager Wendy Moyryla as authorized agents for NDPERS for 2019-2020. Motion to approve Riley Mattson and Wendy Moyryla as authorized NDPERS agents by Kim Schwartz and 2nd by Andrea Bowman. All in favor; motion carried.

DESIGNATE AUTHORIZED SIGNATURE AGENTS FOR AMERICAN BANK CENTER FOR 2019-2020

Designate Business Manager Wendy Moyryla and Governing Board Chairman Daren Kurle as authorized signature agents for American Bank Center for check writing and other transactions for 2019-2020. Motion to approve Wendy Moyryla and Daren Kurle as authorized signature agents by Janine Olson and 2nd by Kim Schwartz. All in favor; motion carried.

RESP REPORTS

Professional Development

Sarah McFadden (See Attachment)

- Riley Mattson discussed. See attachment for upcoming workshops and trainings hosted by RESP.
- Registration is open for the TLCs.
- Sarah McFadden will be attending the SWIS Training in Fargo to receive her SWIS Certification.

Yvonn Weigel-Frank (See Attachment)

- Yvonn Weigel-Frank discussed. The Out of the Darkness Suicide Prevention Community Walk will be September 21, 2019.
- Yvonn Weigel-Frank is available for your school's mental health training needs. This year RESP is offering a new way to get your school's mental health training hours; by online book studies. Beach, Hebron, and Scranton will start their book studies this month.
- Marmarth is going to have a Planetarium Dome Training at their school and Watford City Elementary School is renting the Planetarium Dome for two weeks, starting in January 2020.
- Registration is open for the TSS Make-Up Training (for new teachers, or anyone who missed their school's TSS training) and Arts Integration Workshops.

English Learners (EL)

Jillian Dietchman

- Jillian Dietchman discussed and has been busy visiting schools screening EL Students. Currently there are 17 new EL students and over 40 total EL students.
- Title III funding is available to RESP schools. Please contact Jillian Dietchman for your EL needs.
- If a school has an EL student, they are required to have EL trainings, Jillian Dietchman can provide these trainings.
- If your school is interested in Academic Language, Step-Up to Writing, or Classroom Instruction that Works workshops, please contact Jillian Dietchman.

Director

Riley Mattson (See Attachments)

- Office Closed – September 13, 20, 27 & October 4, 17, 18, 25 & November 1
- See attached PD Services conducted in July & August.
- Bus Driver Workshops: October 2, 2019 at 6PM-9PM, Location: Dickinson High School Auditorium.
- The Marzano High Reliability Schools Framework Workshop took place on August 21 and was well attended at Dickinson Public Schools.
- The Music Grant needs a school to be fiscal agent. Our schools can combine and work together if they are interested in the grant.
- Riley Mattson is currently working on the Bush Grant.

- Next Administrative Board Meeting: November 6, 2019 at 1:30pm, Location: RESP Conference Room
- Next Governing Board Meeting: November 6, 201 at 3pm, Location: RESP Conference Room
- The 2017-2018 RESP Audit has been submitted and RESP is currently working on the 2018-2019 Audit.

West Dakota Parent Center

Deb Theurer (See Attachment)

- Deb Theurer discussed. Parenting sessions are starting in the fall.
- If schools are interested West Dakota Parent Center can attend parent teacher conference night.
- West Dakota Parent Center is connecting with Pre-K classrooms and providing parents with information.
- The Parents Forever Class will be held on October 1, 2019.

UNFINISHED BUSINESS

- None

NEW BUSINESS

- The updated RESP Regional Education Association Agreement was discussed.
- The RESP Year-End Financial Report for 2018-2019 is balanced and complete. Motion to approve by Janine Olson and 2nd by Andrea Bowman. All in favor; motion carried.
- The 2019-2020 Governing Board Schedule was discussed and approved. It was suggested that the 2020 Kick-Off Meeting be held on the same day as the first Governing Board Meeting in September. Motion to approve by Kim Schwartz and 2nd by Janine Olson. All in favor; motion carried.
- The 2019-2020 Budget was discussed and approved. Motion to approve by Kim Schwartz and 2nd by Janine Olson. All in favor; motion carried.

OTHER

- The Title III funds (\$19,771.34) RESP is receiving were discussed and approved. Motion to approve by Janine Olson and 2nd by Andrea Bowman. All in favor; motion carried.

ANNOUNCEMENTS

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ADJOURNMENT

The meeting was adjourned at 4:28pm.

***Next meeting: Administrative – 1:30pm on November 6, 2019, Location: RESP Conference Room
Governing – 3pm on November 6, 2019, Location: RESP Conference Room***