

MEMBERS PRESENT

Andrea Bowman (Bowman), Janine Olson (Lone Tree-Golva), Kim Schwartz (Dickinson), Melanie Kathrein (Dickinson)

Per Teams: Shae Peplinski (Billings County), Tracy Kruger (Mott-Regent), Daren Kurle (Belfield), Wayne Heckaman (Bowman County), Pam Kukla (Killdeer)

OTHERS PRESENT

Riley Mattson (RESP), Wendy Moyryla (RESP), Yvonn Weigel-Frank (RESP), Jillian Dietchman (RESP), John Barry (Glen Ullin)

WELCOME

Daren Kurle welcomed the group and introductions were made. Meeting was called to order at 2pm.

APPROVAL OF AGENDA

The agenda was reviewed and approved. Motion to approve by Janine Olson and 2nd by Kim Schwartz. All in favor; motion carried.

APPROVAL OF MINUTES

The meeting minutes from November 6, 2019 were reviewed and approved as presented. Motion to approve by Kim Schwartz and 2nd by Janine Olson. All in favor; motion carried.

APPROVAL OF FINANCIAL REPORTS FOR NOVEMBER & DECEMBER 2019

- Financial Reports for November 2019 were reviewed and approved as presented. November 2019 ending balance was \$224,157.68, revenue of \$38,063.84 and expenditures of \$28,762.31. Motion to approve by Kim Schwartz and 2nd by Janine Olson. All in favor; motion carried.
- Financial Reports for December 2019 were reviewed and approved as presented. December 2019 ending balance was \$204,153.42, revenue of \$13,245.34 and expenditures of \$33,100.99. Motion to approve by Janine Olson and 2nd by Kim Schwartz. All in favor; motion carried.

RESP REPORTS

Professional Development

Sarah McFadden (See Attachment)

- Riley Mattson discussed. See attachment for upcoming workshops and trainings hosted by RESP.
- Sarah McFadden will train Kidder County in Step-Up to Writing and continue PTR training.
- TLC's, PLC's, and Beginning Teacher Sessions are under way. Please register in escWorks for these trainings.
- Sarah McFadden is facilitating a Family Engagement Book Study in Mandaree.

Yvonn Weigel-Frank (See Attachment)

- Yvonn Weigel-Frank discussed. Please contact Yvonn with your mental health training needs. The Connect Model is now being utilized for mental health trainings.
- The following schools are checking out the Planetarium Dome in 2020: Bowman, Watford City, and Beach. If your school would like to check-out the dome, please contact Yvonn.
- Yvonn Weigel-Frank is currently holding book studies as an option for school's mental health hours. Lone Tree Golva is starting the Daring Greatly Book Study.
- Core Energy Coaching is now available. This is a coaching program to help support teachers and administrators to move forward through life/work situations that may be getting in the way of their full

potential.

English Learners (EL)

Jillian Dietchman (See Attachment)

- Jillian Dietchman discussed. She is busy traveling to schools this new year with ACCESS Testing of EL students. Testing runs from January-February.
- Title III funding is available to RESP schools. Please contact Jillian Dietchman for your EL needs.
- Jillian Dietchman is offering vocabulary and language related workshops, along with Classroom Instruction that Works for schools this year. They can be half-day or full day inservices and target all classroom teachers. Please contact her for more information.
- Jillian Dietchman presented EL topics at SW Principals and is facilitating Instructional Coaching in Killdeer.
- She is also facilitating Classroom Instruction that Works at Lone Tree Golva.

RESP Director Notes

Riley Mattson (See Attachments)

- Office Closed – January 10, 17, 24, 31 7 February 7, 14, 17, 28
- RESP PD Services offered for November & December is attached.
- The Music Education Grant was discussed. Nine districts are participating in the grant. Trainings will be held in Bismarck and Williston, more information to come.
- The Striving Readers Grant will be coming out again for schools to apply. There will be upcoming information meetings that schools can attend.
- The RESP Audit for years 2017-2018 and 2018-2019 have been turned into Haga-Kommer of Mandan. Haga-Kommer is still working on the audits. Riley will present the audits to the state board in March 2020.
- RESP has an AdvancED (Cognia) visit scheduled for April 7-9, 2020. Riley Mattson and Wendy Moyryla are currently working and prepping for the visit and school site visits will be set up.
- Next Administrative Board Meeting: March 4, 2020 @ 12:30pm.
- Next Governing Board Meeting: March 4, 2020 @ 2pm

UNFINISHED BUSINESS

- None

NEW BUSINESS

- Amendments to the 2019-2020 Budget of State Aid from \$180,740.86 to \$180,937.34. Motion to approve by Janine Olson and 2nd by Kim Schwartz. All in favor; motion carried.

OTHER

- The 2020 Summer Conference was discussed. The draft in Teams shows the draft Agenda. There will be 6 sessions over 2 days to choose from. Participants will attend a total of 4 sessions. Presenters will be Top 20, CREA, and West River Student Services.
- RESP was turned down by the Bush Grant. Riley Mattson and Yvonn Weigel-Frank visited with a representative from the Bush Grant and were told to make some adjustments and re-apply. Riley Mattson and Yvonn Weigel-Frank also met with Heather from ONEOK about a possible grant. RESP is waiting to hear back from ONEOK. Schools can go to <https://www.oneok.com/sustainability/community-investments> to apply for grants.
- RESP and Jim Steckler will provide Fall Bus Driver Workshops for SEEC schools in the Fargo area. Williston and Minot are also possibly interested in this service.

ANNOUNCEMENTS

- Office Closed – January 10, 17, 24, 31 7 February 7, 14, 17, 28
- March 4, 2020 – Next Governing Board Meeting 2pm, at St. Joe's Plaza
- March 4, 2020 – Next Administrative Board Meeting 12:30pm, at St. Joe's Plaza

ADJOURNMENT

The meeting was adjourned at 3:05pm.

Next meeting: Governing Board – March 4, 2020 Location: RESP Conference Room @ 2pm
Reminder: Park in the SE Lot & enter through Door F.